



Mendocino County Library Advisory Board

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Mendocino County Library Advisory Board (“LAB”) will hold its regular Board Meeting at:

1:00 P.M. - Wednesday, March 17, 2021

Via Zoom

Due to COVID-19 the LAB meetings will be conducted virtually and not available for in person public participation (pursuant to State Executive Order N 29 20). The public may participate digitally in meetings by sending comments to libtechservices@mendocinocounty.org, or register for the zoom meeting at fill in <https://mendocinocounty.zoom.us/meeting/register/tZUtfuqorjIuG9U9rLnKG5jek9p3qGbi4ijh> in lieu of personal attendance. All email comment must be received by 8:00 A.M. the morning of the meeting in order to be published online prior to the meeting.

AGENDA

1. Call to Order
2. Introductions: County Librarian, Deb Fader Samson
3. Members Present
4. Approval of the Agenda
5. Approval of the Minutes from the January 20, 2021 meeting
6. Public Expression

Note: The Library Advisory Board welcomes public and government participation at its meeting. Items can be added to the official agenda up to 72 hours in advance of the meeting date and time. For items not on the Agenda, comments within the jurisdiction of the Board shall be limited to three minutes per person so that everyone may be heard. No more than ten minutes will be devoted to any non-agenda subject. No official action on non-agenda items will be taken by the LAB at the meeting where presented. Individuals wishing to address the Board under Public Expression are welcome to do so throughout the meeting at the appropriate points in the approved Agenda.

7. Library Director’s report
 - A. Library re-opening statement
 - B. YTD Budget
 - C. Branch reports - highlighting Round Valley Public Library – Josh Bennett
 - D. Updates from working groups to improve libraries
 - Round Valley Library
 - Coast Community Library (Michael/Larry)
 - Fort Bragg Library (Janice/Carolyn)
 - Laytonville Satellite Library (Shawn)
 - Ukiah Library (Lynn/Maureen)
 - Willits Library (Olga)

8. Measure A Subcommittee
 - A. Measure A renewal 2022 campaign sub-committee
 - B. Presentation on Measure A Renewal to Friends of Ft. Bragg Library

9. Unfinished Business
 - A. Joint meeting with Board of Supervisors scheduled for May 24, 2021
 - B. Annual LAB Report to the Board of Supervisors
 - C. Trends & projections of continuing increase in A-87 costs
 - D. Request: updated total contributions to each FOL for LAB Annual Report to BOS

10. New Business
 - A. Next year's proposed budget in progress (Barb)
 - B. Building America's Library Act (Janice)

11. Next LAB Meeting May 19th, 2021, at 1:00
12. LAB Meeting with BOS Monday, May 24th, 2021 with BOS at 1:00.

13. Announcements and Comments

Attachments:

LAB meeting minutes of January 20, 2021

Director's report

Library Stats

Branch Reports

YTD Budget

Newspaper article

Library re-opening statement

New charges for next FY

FOL funds 2008-2019

Mendocino County Library Advisory Board
Minutes of January 20, 2021
Via Zoom

Meeting called to order: 1:05 by Chair Lynn Zimmermann

Introductions: Heather Correll Rose, Executive Office Liaison for CSA,

Members Present: Shawn Haven, Janice Marcell, Mo Mulheren, Olga O'Neill, Larry Riddle, Dolly Riley, Michael Schaeffer, Carolyn Schneider, Lynn Zimmermann

Others Present: Nicole Bird, Willits Librarian and Acting Assistant County Librarian; Melissa Carr, Ukiah Librarian, Barbra Chapman, Administrative Services Manager, CSA; Heather Correll Rose, Executive Office Liaison for CSA

Approval of the Agenda: D. Riley moved, M. Schaeffer 2nd, carried

Approval of 11.18.20 Minutes: J. Marcell moved, S. Haven 2nd, carried

Public Expression: None

Annual Election: Library Advisory Board Officer

M. Schaeffer moved that the following are elected as board officers:

Lynn Zimmerman, Chair; C. Schneider, Vice-Chair; Olga O'Neill, Secretary

J. Marcell 2nd, Motion carried

District 1 will need a new representative to replace D. Riley whose term is over and will not be continuing with LAB. Many thanks to Ms. Riley and all her contributions to the LAB.

Library Director's Report:

N. Bird, B. Chapman and H. Correll-Rose contributed to the following updates and new information

A. Update on Library Director position

- Debra Fader Samson hired as new CSA director; has varied and extensive experience
- Announcement via press releases will be issued as well as coordinating opportunity for LAB and Friends groups to meet new director

B. Branch Reports

N. Bird highlighted parts of the written report including The Winter Reading Challenge, and the You Tube Channel that will highlight story time, STEAM/STEM craft programs, special guests as well as informational and instructional videos

C. YTD budget and Budget Projection

- Best estimate suggests revenue looks as projected
- Fewer expenses because of Covid-19
- Discussion of reserves
- A-87 cost at all time high; a possible point to raise at BOS joint meeting

D. FEMA potential reimbursement

- Discussed timesheet procedure and possible improvements for securing documentation
- B. Chapman estimates about \$141,000 for possible reimbursements
- Unknown timeline for payments from FEMA, but usually take a long time

E. Progress on Plan for Library Re-openings

- Plan was sent to Environmental Health in November for review/approval
- No date set for reopening at this time
- H. Correll Rose will follow up on its progress and report back to the LAB at March 17 Meeting

F. CENIC broadband grant improvements – becoming a “Public Project”

- Scope of grant makes it a Public Project which will need Board approval
- Given additional time to spend the money granted

Subcommittee on Measure A - D. Riley, M. Schaeffer, L. Zimmermann

- Discussed timeline, establishing a steering committee for campaign, potential members of steering committee, and outline of talking points
- Steering committee can have up to 4 LAB members; M. Schaeffer, L. Zimmerman, J. Marcell will be on committee and possibly S.Haven
- Next subcommittee meeting on Feb. 3; J. Marcell will replace D. Riley at the meetings

Unfinished Business

Joint Meeting with Board of Supervisors scheduled for May 24, 2021

Possible agenda items to be developed; LAB will have opportunity to finalize at meeting on May 19

Ukiah Library Long-term Improvement

Friends of the Ukiah have signed a contract for Needs Assessment to be done

Laytonville Satellite update

- Friends Group would prefer to wait until MOU is signed before proceeding with needed construction
 - Public project bidding issues
 - Wording of MOU can be difficult and must be precise
 - B.Chapman and H. Correll Rose to find out more about status of MOU and report back to the LAB
- Fort Bragg expansion and fundraising efforts
- Completed financial brochures that went out to financial planners
 - \$1,000 club continues
 - An unexpected bequest of \$470,000 was made to the Friends of the Ft. Bragg Library by Lavon Taylor, a former volunteer of the library

Peart Watts Proclamation

Chair Zimmermann gathered input for proclamation which Supervisor Williams supports and can take forward

New Business

- 2021 Meetings Dates: March 17, May 19, July 21, Sept. 15, November 17
Continuing previous practice of bimonthly meetings on 3rd Wednesday at 1:00; rotating location at branches when again possible
- Meeting organization: Discussion of highlighting one branch per meeting
Highlighting branch where location of LAB meeting would normally be held seemed to be best option:

Jan: Ukiah

March: Willits

May: Covelo

July: Fort Bragg

Sept: Point Arena

November: Ukiah

Announcements and comments

- Dolly Riley reminded members of need to attend Brown Act Training every 2 years and upcoming training
- Nicole Bird commented on her last meeting as liaison and appreciation of serving in that capacity
- Members thanked Nicole for her efforts and work during the period between directors

Next Meeting Scheduled for March 17, 2021 at 1:00 via Zoom

Meeting adjourned at 2:42 p.m.

LIBRARY DIRECTOR'S REPORT for LIBRARY ADVISORY BOARD MARCH 17, 2021

- Branch Visits



- Re-Opening Plan is approved and ready to implement. We will begin the re-opening process two weeks after the County moves from the Purple Tier to the Red, initially letting people in just to “grab and go” materials with no chairs for lounging or loitering. As we clear each tier, more and more services will be added back with senior programming being the last one as they are the group most vulnerable to COVID. We are considering whether to keep Curbside Pick-Up in a more limited capacity as one of our services since it has received such positive response.
- Vaccines
- FEMA is only going to pay us the OVERTIME that our staff worked. The County says library staff are all considered emergency relief workers in the event of an emergency. Some of that reimbursement money may come in by the end of the fiscal year, but most of it will not.
- Branch Reports:
 - April 4-10 is National Library Week and all branches have something special in the works.
 - Our Bookmobile will be participating in a virtual Bookmobile Parade, links to which will be available on our Facebook page.
 - Willits is planning an Earth Day social media series on “7 Small Things to Do for the Earth” and a community scavenger hunt.
 - Día de los niños, día de los libros is April 30th and our Coast Community branch received a \$500 grant from Early Learning with Families 2.0 to put on a program of poetry, folklore, and music.
 - Many of our branches are collaborating with the Mendocino County Museum to put on programs surrounding their virtual exhibit “Albatross: Life on the Wind and Sea” which is running from March 14 through April 30.

Mendocino County Libraries Re-Opening Plan

We recognize that our patrons miss coming to the Library; we miss you too! We want you to know that we're working together with the Public Health Department, Board of Supervisors, County Executive Office, and California State government to make smart choices for all of us. As weary as we all are of the pandemic, we are still very much in the thick of things.

As the County eventually moves through the various tiers, our branches will also allow more opening hours with mask requirements, social distancing, and frequent sanitizing of equipment. We have a blueprint for each branch that we are regularly tweaking to ensure maximum safety along with access to our materials and services. For instance, when we first open up for limited hours each day, computers and restrooms will not be available. There will be no furniture for sitting and lounging. Patrons will come in, look for what they want, grab it, and go. As more restrictions are lifted, we will make available seating in a socially distanced way.

In-house programming will be the last service that we add back once practically all cases have disappeared. Since children and adults are not as affected by the disease as seniors, you can expect that senior programming will continue to be virtual until we can ensure everyone's safety. Please be patient and remember, we're always here online at www.mendolibrary.org Check out our new YouTube channel!

Fiscal 20/21 Statistics

	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	1st Half	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	2nd Half	Total
Number of checkouts															
Ukiah	2,807	8,382	6,597	4,957	4,281	3,830	30,854	5,171	4,363					9,534	40,388
Ft Bragg	3,330	6,643	6,029	5,022	4,494	5,172	30,690	5,817	5,032					10,849	41,539
Willits	1,592	3,846	3,228	2,421	2,141	2,164	15,392	2,893	2,394					5,287	20,679
Coast	740	1,495	1,262	962	1,022	1,096	6,577	1,252	1,052					2,304	8,881
Round Valley	463	1,035	1,052	692	716	777	4,735	921	840					1,761	6,496
Bookmobile	1,091	1,700	2,085	1,944	1,887	1,993	10,700	2,474	2,018					4,492	15,192
Total Checkouts	10,023	23,101	20,253	15,998	14,541	15,032	98,948	18,528	15,699	0	0	0	0	34,227	133,175
New Library Patrons															
Ukiah	3	3	10	4	4	4	28	8	9					17	45
Ft Bragg	10	7	20	9	12	12	70	9	19					28	98
Willits	1	0	2	1	4	1	9	0	0					0	9
Coast	1	8	2	0	0	2	13	3	3					6	19
Round Valley	5	2	4	1	5	2	19	4	0					4	23
Bookmobile	1	0	5	3	1	2	12	0	3					3	15
Total New Library Patrons	21	20	43	18	26	23	151	24	34	0	0	0	0	58	209
ILL: Items loaned															
Lake Co	980	1,068	1,142	1,085	1,008	1,130	6,413	1,056	1,096					2,152	8,565
Sonoma	3,071	5,371	5,635	7,805	6,775	6,471	35,128	6,789	6,480					13,269	48,397
ILL Requests Filled (Loan)	2	2	3	6	1	0	14	3	3					6	20
ILL Requests Filled (Copy)	0	0	0	0	0	0	0	0	0					0	0
Grand total - all ILL loaned	4,053	6,441	6,780	8,896	7,784	7,601	41,555	7,848	7,579	0	0	0	0	15,427	56,982
ILL: Items borrowed															
Lake Co	573	1,083	1,319	1,187	1,157	1,298	6,617	1,772	1,515					3,287	9,904
Sonoma	2,600	4,611	5,089	5,165	4,746	4,954	27,165	6,595	5,422					12,017	39,182
Requests Filled (Loan)	6	4	3	3	6	0	22	0	2					2	24
Requests Filled (Copy)	0	0	0	0	1	0	1	0	0					0	1
ILL Zip Books "borrowed"	10	53	39	42	21	40	205	235	260					495	700
Grand total - all ILL borrowed	3,189	5,751	6,450	6,397	5,931	6,292	34,010	8,602	7,199	0	0	0	0	15,801	49,811

Fiscal 20/21 Statistics

Requests lent out of Co (to Sonoma & Lake)														
Ukiah	1,191	1,671	2,065	2,554	2,127	2,073	11,681	2,093	2,256				4,349	16,030
Ft Bragg	851	1,733	1,571	2,096	2,023	2,155	10,429	2,218	2,149				4,367	14,796
Willits	686	917	989	1,306	1,190	1,158	6,246	1,205	1,212				2,417	8,663
Coast	677	1,042	1,070	1,463	1,272	1,159	6,683	1,231	1,261				2,492	9,175
Round Valley	581	990	944	1,362	1,112	1,004	5,993	1,034	632				1,666	7,659
Bookmobile	65	86	138	109	59	52	509	64	66				130	639
Requests lent total	4,051	6,439	6,777	8,890	7,783	7,601	41,541	7,845	7,576	0	0	0	15,421	56,962
Requests borrowed from out of county (from S & L)														
Ukiah	993	2,013	2,058	2,083	1,831	1,752	10,730	2,571	2,086				4,657	15,387
Ft Bragg	987	1,704	1,907	1,879	1,838	2,027	10,342	2,509	2,157				4,666	15,008
Willits	606	1,060	1,131	1,158	1,052	1,045	6,052	1,436	1,193				2,629	8,681
Coast	224	327	374	368	395	411	2,099	521	398				919	3,018
Round Valley	62	85	303	161	141	171	923	210	218				428	1,351
Bookmobile	301	505	635	703	646	846	3,636	1,120	885				2,005	5,641
Requests Borrowed Total	3,173	5,694	6,408	6,352	5,903	6,252	33,782	8,367	6,937	0	0	0	15,304	49,086
New items added														
Ukiah	127	311	138	270	141	135	1,122	348	294				642	1,764
Ft Bragg	95	169	65	298	52	140	819	141	63				204	1,023
Willits	117	171	38	148	46	75	595	127	103				230	825
Coast	71	132	29	84	35	91	442	88	69				157	599
Round Valley	83	42	44	106	63	145	483	97	30				127	610
Bookmobile	76	53	62	103	33	30	357	57	32				89	446
New items total	569	878	376	1,009	370	616	3,818	858	591	0	0	0	1,449	5,267
Online Resources														
Ebsco all searches (Database Report 1[R5])	561	290	368	396	785	686	3,086	304	767				1,071	4,157
Overdrive--Circ Activity - total CKOs	5,471	5,579	5,069	5,137	5,053	5,387	31,696	5,817	5,269				11,086	42,782
Hoopla Total Circulations	1,500	1,432	1,340	1,354	1,378	1,314	8,318	1,280	1,337				2,617	10,935
Enki - 10% of Sonoma's CKOs	45	45	51	54	52	42	289	46	72				118	407
Newsbank Searches (full text)	658	586	615	631	576	666	3,732	664	499				1,163	4,895
Discover and Go Log-Ins	1	1	0	0	0	0	2	0	0				0	2
	0	0	0	0	0	0	0	0	0				0	0
	0	0	0	0	0	0	0	0	0				0	0
	0	0	0	0	0	0	0	0	0				0	0
	0	0	0	0	0	0	0	0	0				0	0
	0	0	0	0	0	0	0	0	0				0	0
Kanopy Plays	1,152	812	870	832	776	982	5,424	994	940				16,055	21,479
Totals	9,388	34,767	35,435	40,906	36,732	38,015	195,243	9,105	8,884	0	0	0	32,110	84,657
Total Checkouts (eBooks, eAudio, Kanopy, Hoopla)	8,168	7,868	7,330	7,377	7,259	7,725	45,727	8,137	7,618	0	0	0	29,876	75,603

BRANCH REPORTS FOR LIBRARY ADVISORY BOARD MARCH 17, 2021

Bookmobile Report – Jan-Feb 2021 Dave Frick, Driver

With the start of the New Year, Hunter and I came back from our much needed holiday vacations and started right back up on our regular schedule much to our patrons delight. Returns were fast and furious because we told our patrons to stock up for the holidays and they did!

On January 27th Mendocino County experienced a rare snowstorm, which made for a few exciting runs in the days following. Due to road closures and downed trees, the Bookmobile was not able to go out that Wednesday which was our Gualala South Coast run. Hunter and I did manage to go out just two days later in our smaller county van to bring our South Coast patrons their requested items and bring back their returns.

As the New Year continues, the Bookmobile has seen an influx of new patrons at many of our stops. We are as excited to introduce them to the bookmobile service as they are to be using it. Hunter and I continue to practice social distancing and COVID safety procedures as we come up on the one year pandemic anniversary.

As spring rapidly approaches, we asked Jen Lyon, the Seed Librarian from Ukiah branch, to help refresh our mobile Seed Library.

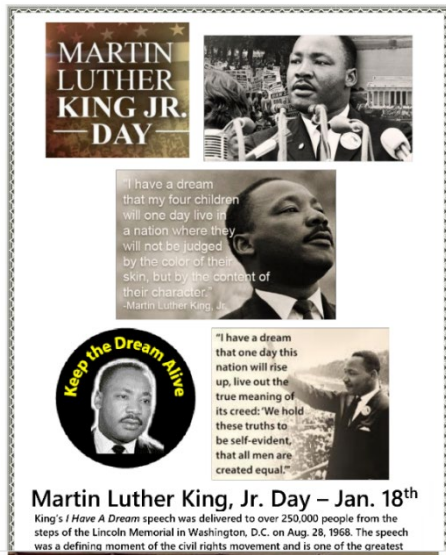


See you out and about in our beautiful county!

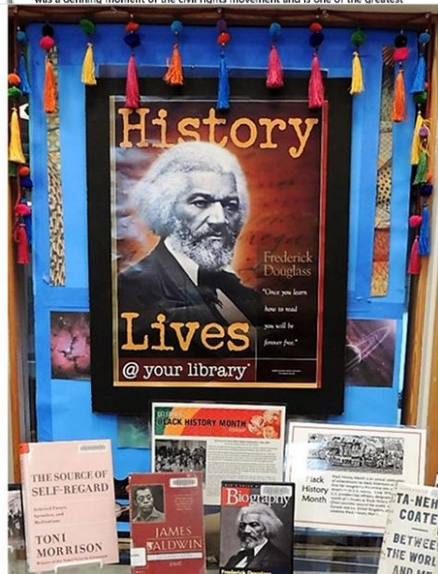
Coast Branch Report – Jan-Feb 2021 Julia Larke, Branch Librarian

Coast Community Library dealt with rainfall that resulted in flooding beneath the backdoor of the library's workroom annex that faces an alley. There was no damage to the library's collection, which is housed in the main room of the building; in the workroom, carpet tiles were the only things that got wet. The city will regrade the alley behind the building, known as 'Center Street' on city maps. The Friends of the Library are currently arranging for the annex roof to be replaced.

In January and February: 60 patrons checked out 2,304 items; we added 157 new items to the collection; 2,492 library items were lent outside the county



In previous years, Martin Luther King, Jr. Day was often celebrated by setting up a library table with displays and books at local MLK events. Julia created a poster honoring Dr. King and his 1968 *I Have A Dream* speech. This speech, delivered to over 250,000 people from the steps of the Lincoln Memorial in Washington, D.C., was a defining moment in the civil rights movement and is considered one of the greatest speeches in American history. Julia posted a link on the branch Facebook page to King’s speech: <http://okra.stanford.edu/media/audio/630828000.mp3> And, also a link to a YouTube video of the event: <https://www.youtube.com/watch/I47Y6VHc3Ms>.



In celebration of Black History Month in February, Julia designed a series of posters honoring the work of black women and men for social media and also to place ‘old school’ style, for our front window.

<https://www.facebook.com/coastcommunitylibrary/>

Included in the series: Frederick Douglass, orator, writer and statesman in the abolitionist movement during the Civil War, who also supported women’s right to vote and spoke for equality and human rights his entire life; Rosa Parks, Octavia Butler, N.K. Jemisin, Curt Flood, and James Baldwin. People “liked” the posters on Facebook and people have been seen talking about them outside the window of the library, so even though branches are closed, Julia is still engaging with the community.

Fort Bragg Branch Report – Jan-Feb 2021 Daniel Hess, Branch Librarian

Fort Bragg Branch looks forward to reopening, the initial stages of which will be celebrated with a display from Ocean Wave Quilters entitled “Open Doors.” Curbside Pick-up at Fort Bragg yielded 5800 checkouts per month!

The branch has sponsored an ongoing outreach program called Sharing and Caring Cards, where patrons sent cards to 50 long-term residents at Sherwood Oaks Health Center.

In February and March they rewarded their youngest readers with ice cream coupons to celebrate their resilience during the pandemic. These children also created more than 70 Valentine cards for Sherwood Oaks residents!

On Cesar Chavez Day, March 31, Fort Bragg will host a YouTube concert recorded by local accordionist Roy Helsing. The concert will feature Fiesta and Folk Music from Mexico and the

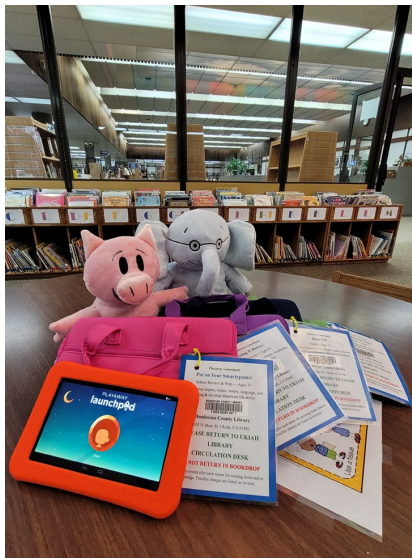
Southwest U.S. The movie will include highlights of Chavez' remarkable life and contributions to the labor movement.

National Poetry month will be celebrated with a virtual shadow puppet show based on nursery rhymes to be broadcast on Poem-in-Your-Pocket Day, April 30th. This coincides with día de los niños, día de los libros so there will be a special story time and craft. On Earth Day, April 22, Fort Bragg Librarians will broadcast a YouTube compilation of poets reading Earth Day poems from Branch Open Mic Poetry readings and the Poetry Writing Workshop that have met via zoom since the pandemic closed their doors.

Round Valley Branch Report – Jan-Feb 2021 will be provided in person by Branch Librarian Josh Bennet, WHO RECENTLY COMPLETED HIS M.L.I.S.!!!

Ukiah Branch Report – Jan-Feb 2021 Melissa Carr, Branch Librarian

The Children's Library is celebrating Women's History Month this March in collaboration with the Mendocino County Museum, and highlighting various aspects of the wonderful new virtual exhibit "Albatross: Life on the Wind and Sea" from block-printing artist Caren Loebel-Fried. This collaboration will include 2 virtual Toddler Story Times and 2 episodes of Full STEAM Ahead: Science, Technology, Engineering, Art, and Math Crafts for Kids, each of which will stream live from the Library's Facebook page. Activities will include how to make your own interactive sailboat scene, how to make a DIY popsicle stick sailboat, and showcase "Oly," the paper doll created by the Museum.



Eight new Playaway Launchpad Learning Tablets are now available for checkout to children ages 3-12. They are an excellent learning and entertainment tool; each tablet comes pre-loaded with various educational games tailored to a specific age range and educational outcome, from STEAM, critical thinking, creativity, reading & literacy, math, and more. All tablets are generously sponsored by the Ukiah Valley Friends of the Library.

Teen Librarian, Katrina Griffiths, is planning Ukiah branch's first-ever Money Smart Week (April 19th-23rd) for teens. Our virtual workshops will include how to budget, when to start saving

money, and the difference between credit card debt and student loan debt. We will also have a financial representative from Redwood Credit Union do a quick video on student loan debt. Kat is also planning a 30-day challenge where teens will try to save 30 dollars in 30 days.

Coming up in May is Mental Health Awareness Week (May 10th-14th). Kat will be promoting mental health by offering a series of virtual workshops, such as using a mood tracker journal, how to get "unstuck from negative muck," and starting a new hobby. She will also promote healthy outlets for self-care, and is creating a Take & Make Self-Care Kit for teens.

The Yokayo Seed Project has many varieties of peas to choose from: sugar snap, snow, and shelling peas. Place a seed order [online](#). Did you know that our seed library is booming? Jen Lyon, Seed Librarian, processed 500 seed packets over the last two weeks!

LOBA Poetry Series is back. Join us on the last Thursdays of the month at 7pm for a live virtual Open Mic poetry reading on Zoom. This free event is open to both teens and adults – all are invited to share poems in any form or style, or just listen to others!

The 2021 UkiaHaiku Festival (UHF) will be produced as an online virtual event hosted by our outgoing Ukiah Poet Laureate, Roberta Werdinger, and conducted by our incoming Poet Laureate, Melissa Eleftherion Carr. It will take place at 3 p.m. on Sunday, April 25th. In the tradition of past festivals, the event will be open to all ages (we encourage children & young adults to participate).

Willits Branch Report – Jan-Feb 2021 Nicole Bird, Branch Librarian

For March the Willits Branch plans to continue hosting three virtual programs each week and then posting them to our Facebook page. We have three virtual program series. They are: Make It, Own it, Work it, a DIY craft series aimed at teens, Nicole's Test Kitchen-STEAM Edition, targeted to children, and Nicole's Test Kitchen-Craft Edition for adults and families. The February Make It, Own it, Work it featured sewing projects including DIY Drawstring bags and Ear Savers. Nicole's Test Kitchen Craft Edition featured upcycled CD/DVD projects including photo stands and wall pockets. Nicole's Test Kitchen STEAM edition featured experiments on electromagnetism and a foaming science experiment called Elephant's Toothpaste. In celebration of Black History Month, the Willits Facebook page is featuring posts celebrating African American History throughout the month.

LIBRARY BUDGET FY 2020/2021

OBJECT ACCOUNT DESCRIPTION	REVISED BUDGET	YTD as of 3/4/21	YTD % used	Notes
821500 SALES & USE TAX	-2,140,000	-1,280,430	59.8%	Measure A funds
824100 INTEREST	-34,954	-6,603	18.9%	
825496 STATE LIBRARY GRANT	-85,341	-85,341	100.0%	CENIC grant
826370 LIBRARY SERVICES	-30,885	-1,053	3.4%	Fine revenue and Bookmobile stops in Sonoma
827600 OTHER SALES	-8,000	0	0.0%	Photocopy Fees
827707 DONATION	-800	-713	89.1%	Donations to MCL
827802 OPERATING TRANSFER IN	-1,379,826	-1,379,826	100.0%	Property Tax from Assembly Bill 3027 in 1992
Total Revenue	-3,679,806	-2,753,965	74.8%	
861011 REGULAR EMPLOYEES	1,603,207	872,653	54.4%	
861012 EXTRA HELP	50,000	6,043	12.1%	
861013 OVERTIME REG EMP	20,000	5,152	25.8%	
861021 CO CONT TO RETIREMENT	469,535	262,557	55.9%	
861022 CO CONT TO OASDI	88,409	48,425	54.8%	
861023 CO CONT TO OASDI-MEDIC	22,303	12,321	55.2%	
861024 CO CONT TO RET INCREMEN	85,102	48,248	56.7%	
861030 CO CONT TO EMPLOYEE INS	206,581	110,908	53.7%	
861031 CO CONT UNEMPLOYMENT II	4,033	4,033	100.0%	
861035 CO CONT WORKERS COMPEN	73,561	73,561	100.0%	
Total Salaries & Benefits	2,622,732	1,443,901	55.1%	
862060 COMMUNICATIONS	244,187	20,393	8.4%	Phone and data lines
862090 HOUSEHOLD EXPENSE	125,000	24,338	19.5%	Janitorial & garbage - all branches
862101 INSURANCE-GENERAL	35,164	35,164	100.0%	
862120 MAINTENANCE-EQUIPMENT	15,000	1,980	13.2%	Equipment maintenance (incl. Bookmobile)
862130 MAINT-STRC IMPR & GRN	30,000	12,181	40.6%	Building maintenance
862150 MEMBERSHIPS	1,000	915	91.5%	CLA, ALA, ARSL
862170 OFFICE EXPENSE	35,000	23,154	66.2%	Office supplies including paper and toner
862185 MEDICAL & DENTAL SVCS	2,500	200	8.0%	Pre-employment physicals, screenings
862187 EDUCATION & TRAINING	3,000	0	0.0%	Classes
862189 PROF & SPEC SVCS-OTHR	250,000	128,387	51.4%	Sonoma, Delivery, IS support, Security guard, NeoGov
862190 PUBL & LEGAL NOTICES	2,000	787	39.3%	Classified ads for job postings
862194 A-87 COSTS	514,440	0	0.0%	
862210 RNTS & LEASES BLD GRD	39,000	25,347	65.0%	Round Valley, Laytonville MOU
862230 INFO TECH EQUIP	30,000	0	0.0%	Computer replacements & software

862239 SPEC DEPT EXP	300,000	98,898	33.0%	Library collection materials and databases
862250 TRNSPRTATION & TRAVEL	20,000	4,323	21.6%	Bookmobile gas and maintenance, mileage
862253 TRAVEL & TRSP OUT OF CO	4,000	0	0.0%	Hotel, airfare, per diem conferences/trainings
862260 UTILITIES	77,000	37,658	48.9%	Water, sewer, electricity, gas, etc.
Total Services & Supplies	1,727,291	413,724	24.0%	
864370 EQUIPMENT	0	0	0.0%	
865802 OPERATING TRANSFER OUT	73,000	0	0.0%	
Revenue Total	-3,679,806	-2,753,965	74.8%	
Expense Total	4,423,023	1,857,624	42.0%	
Budgeted Reserves Use	743,217			
Reserves at FY start	1,202,866			

Superintendent: 'Halfway through a very long school

FORT BRAGG Advocate-News

SINCE 1889

Thursday, January 28, 2021 \$1.00 FACEBOOK.COM/FORTBRAGGADVOCATENews

advocate-news.com

COMMUNITY

Library receives large bequest from local donor

Staff report

FORT BRAGG » Fort Bragg lost a great reader in October 2019: LaVon Taylor was a true friend of books, as shown by her dedicated service to the Hospice Thrift Book Dept., Granny's Attic and the Fort Bragg Library. Taylor's love of reading sparked a desire to pass on that love to others. In December 2020, Friends of the Fort Bragg Library received a bequest in her name.

After her retirement from the hospitality industry, Taylor became involved in venues that served multitudes of readers on the North Coast.

Diane Lionberger and Nancy Gardner-Gmeiner, at Hospice Thrift, spoke of Taylor's remarkable vocabulary and organizational skills. She often organized donated books into categories, allowing customers to shop by genre and find good titles at great prices.

Book sales supported persons receiving hospice care on the North Coast.

Taylor was also a frequent patron of Fort Bragg Library. She worked alongside Friends of the Library volunteers and also served as paid staff for a time. Friends remember her fondness for mystery novels, and she subscribed to the New York Times Book Review to discover new authors and trends in the literary world.

Taylor's generous gift of her entire estate is the start of a major capital campaign the Friends hope to launch this year. A beautiful addition to Fort Bragg Library will house and display the library's collection in a more contemporary way, provide additional seating and a meeting and performance space.

"We think this building project would please Taylor, a lifelong fan of books and libraries," said Dan Hess, Branch Librarian.

Library staff enjoyed Taylor's frequent visits to the library. Though she often needed to sit and rest in later years, her tenacity and love of reading brought her to the branch in spite of her illness, Hess said. For the last 10 months of her life Taylor was homebound, so friends and caregivers would pick up books for her.

The community is full of generous donors, and the Fort Bragg Library would like to thank all those who've joined the "Thousand Dollar Club" or given sizable amounts since the property was bought next door in 2016, Hess said.

"On behalf of the library, I would like to thank LaVon for thinking of future readers like herself who love to be surrounded by the unforgettable characters of literature and film," said Hess.

"Her imagination lives on in her legacy to Fort Bragg Library."

**Public Safety Microwave/Radio Communications
2021-22 Allocation**

**Total 2021-22
Communications-
Microwave**

Budget Unit	ORG	Description	862062
418	UN	WIC	\$ 2,030.81
2070	DA	District Attorney	\$ 2,369.28
2080	PD	Public Defender	\$ 338.47
2310	SO	Mendocino County Sheriff	\$ 367,594.84
2560	PR	Adult Probation	\$ 1,692.34
2710	AG	Agriculture	\$ 338.47
2851	PB	Planning & Building	\$ 4,400.09
2860	AN	Animal Care	\$ 338.47
3010	RO	Department Of Transportation	\$ 93,596.23
4010	PH	Public Health	\$ 338.47
4011	EH	Environmental Health	\$ 1,353.87
4012	DD	Planning & Prevention	\$ 338.47
4013	PN	Public Health Nursing	\$ 2,369.28
5010	SS	Social Services	\$ 34,185.28
6110	LB	Library	\$ 6,769.36
7110	MU	Museum	\$ 1,015.40
			\$ 519,069.13
<p>1. Be sure to include each Budget Unit's Public Safety Microwave/Radio Communications allocation in submitted budget and enter into line item 862062 in Munis.</p>			

**Enterprise Internal Service Fund (ISF)
2021-22 Allocation**

2021-22

Enterprise ISF

Budget Unit	ORG	Description	Total
0327	AQ	AIR QUALITY	\$ 10,057.73
0418	UN	PH WIC	\$ 21,373.79
0426	WL	CGAP-DFC GRANT	\$ 2,137.38
0453	VK	PH TOBACCO ED	\$ 2,137.38
0464	VV	DA VICTIM WITNESS	\$ 10,057.73
0465	VW	DA ANTI DRUG ABUSE	\$ 5,028.87
0478	WC	PH BIOTERRORISM AS	\$ 4,274.76
0713	GL	GENERAL LIABILITY	\$ 6,412.14
0715	HI	HEALTH BENEFITS	\$ 6,412.14
1010	CB	CLERK OF THE BOARD	\$ 6,412.14
1015	BS	BOARD OF SUPERVISORS	\$ 10,686.90
1020	EO	EXECUTIVE OFFICE	\$ 21,373.79
1110	AC	AUDITOR-CONTROLLER	\$ 27,785.93
1120	AS	ASSESSOR	\$ 25,648.55
1130	TC	TREASURER-TAX COLLECTOR	\$ 12,824.27
1160	GS	GENERAL SERVICES	\$ 12,824.27
1210	CO	COUNTY COUNSEL	\$ 23,511.17
1320	HR	HUMAN RESOURCES	\$ 29,923.31
1410	EL	COUNTY CLERK-ELECTION	\$ 19,236.41
1610	BG	BUILDINGS & GROUNDS	\$ 61,983.99
1620	GA	GARAGE	\$ 6,412.14
1910	LI	ENGINEERING & TECHNICAL ASSIST	\$ 12,824.27
1920	RT	RETIREMENT	\$ 10,057.73
1941	CR	CLERK RECORDER	\$ 4,274.76
1960	IS	INFORMATION SERVICES	\$ 49,159.72
2012	CD	COURT AB233 PROGRAM	\$ 10,686.90
2070	DA	DISTRICT ATTORNEY	\$ 72,080.41
2080	PD	PUBLIC DEFENDER	\$ 47,022.34
2085	AD	ALTERNATE DEFENDER	\$ 12,824.27
2090	CS	CHILD SUPPORT SERVICES	\$ 36,878.35
2310	SO	SHERIFF CORONER	\$ 186,068.03
2313	SC	SHERIFF - COPS PROGRAM AB3229	\$ 1,676.29
2510	JA	JAIL	\$ 100,577.31
2550	JH	JUVENILE HALL	\$ 44,884.96
2560	PR	PROBATION OFFICE	\$ 79,083.02
2710	AG	AGRICULTURE	\$ 25,648.55
2810	CN	CANNABIS PROGRAM	\$ 17,099.03
2830	ES	OFFICE OF EMERGENCY SERVICES	\$ 2,137.38
2851	PB	PLANNING AND BUILDING	\$ 83,357.78
2860	AN	ANIMAL CARE	\$ 27,785.93
2910	DR	DISASTER RECOVERY	\$ 6,412.14
3010	RO	DOT ADMINISTRATION	\$ 115,418.47
4010	PH	PUBLIC HEALTH	\$ 53,434.48
4011	EH	ENVIRONMENTAL HEALTH	\$ 42,747.58
4012	DD	ALCOHOL/OTHER DRUG PROGRAM	\$ 42,747.58
4013	PN	PUBLIC HEALTH NURSING	\$ 32,060.69
4025	PW	EMPLOYEE WELLNESS	\$ 2,137.38
4050	MH	MENTAL HEALTH	\$ 53,434.48
4051	MI	MENTAL HEALTH SVCS ACCT	\$ 8,549.52
4052	ME	MH TREATMENT ACT - MEASURE B	\$ 2,137.38
4072	PC	WHOLE PERSON CARE	\$ 6,412.14
4080	CH	PUBLIC HEALTH CCS	\$ 14,961.65
5010	SS	SOCIAL SERVICES	\$ 559,880.38
5020	HH	HHS ADMINISTRATION	\$ 26,820.62
6110	LB	LIBRARY	\$ 72,670.89
6210	FA	FARM ADVISOR	\$ 4,274.76
7110	MU	MUSEUM	\$ 6,412.14
			\$ 2,201,154.04

1. Be sure to include each Budget Unit's Enterprise allocation in submitted budget and enter into 2000 series in Munis.

TO BE REIVSED WITH ADDITIONAL INFORMATION TO REFLECT CURRENT AMOUNTS

Library Advisory Report August 27, 2019

Total Funds Raised by Friends of the Library Groups in Mendocino County

2008-2019

Communities where most funds were raised were engaged in capital campaigns initiated by The Friends of the Library

Friends of the Library Raised	Total \$2,180,600 from 2008-2019	ADDITIONAL INFORMATION NEEDED Amounts raised from 2019-2021
Ft. Bragg	\$326,000	
Laytonville	\$55,000	
Pt. Arena	\$600,000	
Round Valley	\$679,000	
Ukiah	\$260,000	
Willits	\$260,000	
TOTAL	\$2,180,600	