



Mendocino County Library Advisory Board

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Mendocino County Library Advisory Board (“LAB”) will hold its regular Board Meeting at:

1:00 pm - Wednesday, January 19, 2022

Via Zoom

Following the Public Health Officer recommendation of September 29, 2021 for public bodies to meet remotely, the next Library Advisory Board (LAB) meeting will be held via Zoom. The public may join the Zoom meeting at (no registration required):

<https://mendocinocounty.zoom.us/j/88244113852>

or by sending comments to libtechservices@mendocinocounty.org. All email comment must be received by 8:00 A.M. the morning of the meeting in order to be published online prior to the meeting.

AGENDA

1. Call to Order
2. Introductions and Welcome
3. Approval of the Agenda
4. Approval of the Minutes from the November 17, 2020 meeting
5. Public Expression

Note: The Library Advisory Board welcomes public and government participation at its meeting. Items can be added to the official agenda up to 72 hours in advance of the meeting date and time. For items not on the Agenda, comments within the jurisdiction of the Board shall be limited to three minutes per person so that everyone may be heard. No more than ten minutes will be devoted to any non-agenda subject. No official action on non-agenda items will be taken by the LAB at the meeting where presented. Individuals wishing to address the Board under Public Expression are welcome to do so throughout the meeting at the appropriate points in the approved Agenda.

6. Health Officer’s recommendations for remote meetings and possible action for next month's meeting (Lynn)
7. Library Director’s Report - News (Deb)
8. Admin Services Manager Report - budget and library positions (Barb)
9. Willits Branch Library Report - update from Branch Librarian (Nicole)

9. Report Out: A-87 Ad Hoc Committee to report on charges to the Library claimed by the County Auditor/Controller in accordance with the LAB By-Laws, Book of Cost Plan Procedures for California Counties and BOS Resolutions (Olga)
10. Report Out: Mendocino County Library Initiative Group to report on progress towards a new measure which would increase the Library sales tax by 1/8 cent in perpetuity and provide for capital improvements (Michael)
11. 2022 Calendar: Meeting Dates - usually third Wednesday of every other month. (Lynn)
12. Unfinished Business
 - A. Membership: District 3 vacancy
13. Updates from Working Groups to improve Library branches
 - A. Districts 1 & 2 - Ukiah
 - B. District 3: Willits, Laytonville, & Round Valley
 - C. District 4: Fort Bragg
 - D. District 5: Point Arena
 - E. Bookmobile
14. New Business
 - A. Brown Act & Ethics Training on January 28th register:
<https://www.mendocinocounty.org/government/county-counsel/upcoming-trainings>
15. Next Meeting is March 16, 2022 at 1:00
16. Announcements and Comments

Attachments:

LAB Minutes for Nov. 17, 2021

Director Report Jan. 2021

Library News

YTD budget report

Library Position Report

Americans with Disabilities Act (ADA) Compliance

County of Mendocino complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government Code Section 54953.2). Anyone requiring reasonable accommodation to participate in the meeting should contact (707) 459-2736 at least five days prior to the meeting.

**Mendocino County Library Advisory Board
Minutes of November 17, 2021
via Zoom**

Meeting called to order: 1:02 by Vice-Chair Carolyn Schneider

Introductions and Welcome: Vice-chair Schneider welcomed the committee and reported that Chair Zimmerman would be back for January's meeting. She also voiced appreciation for all that Ms. Zimmermann does in her capacity as the chair of the LAB.

Members Present: Shawn Haven, Janice Marcell, Mo Mulheren, Olga O'Neill, Michael Schaeffer, Carolyn Schneider, Richard Towle

Members not Present: Larry Riddle and Lynn Zimmermann

Others Present: Barb Chapman, Admin Services Manager; Melissa Eleftherion Carr, Ukiah Branch Librarian; Michelle Savoy, President of Ukiah FOL

Approval of the Agenda: *J. Marcell moved to approve, M. Schaeffer 2nd, carried*

Approval of 9.23.21 Minutes: *J. Marcell moved to approve, M. Schaeffer 2nd, carried*

Public Expression: None

Health Officer's recommendations for remote meetings and possible action

O. O'Neill moved that in light of the Health Officer's recommendation and the approach of the holidays, the LAB meet today and in January via Zoom and revisit remote meetings at the subsequent meeting.

J. Marcell 2nd, motion carried

Library Director's Report- Introduction of new Administrative Librarian

- See written report

- B. Chapman clarified that the Administrative Librarian position is not new. An existing staff member, Nayo Sicard, a recent M.L.I.S graduate, will be able to fill that position as a Librarian II providing services and guidance to all the branches for outreach and collection development. Outreach for county wide events, social media and work with IT for tech support will also be part of the duties. Though housed in the central location of Ukiah, the work will be with all branch libraries.

Admin Services Manager's Budget Report and Organizational Chart: Barb Chapman

- The Organizational Chart provided includes all of the currently funded positions.
- B. Chapman will provide a list of unfunded positions and a job description of library positions.
- USDA grant will pay for about 75% of the furniture and collection needs for Laytonville's start up.
- There is another grant that will be applied for which can be used for solar panels.
- Admin staff has applied for Mendocino Foundation grant to help fund Story Walks.
- After Laytonville purchases are complete, Willits' needs will be addressed next.
- Julia Larke is able to extend her service until the new branch librarian can find housing and long enough to ensure a smooth transition.

Ukiah Library Branch Report – Melissa Eleftherion Carr,

- Thanked the LAB for the all the support and highlighted some of the items in her written report.
- Happy to host classroom visits again – with masks.

- The library has provided a blended approach to programs that includes curbside and take-home kits.
- First Friday, Spooky Story, Outdoor Story Time and some basic American Sign Language are some of the Children's Programs that have been happening.
- Young Adult Poets Circle began November 3rd via Zoom.
- They are in second round of interviews for hiring a new teen librarian.
- Staff have been culling the book collection and restructuring work space.
- Working with library admin on security concerns.

Report Out: Renew Measure A Sub-committee:

- On December 13 M. Schaeffer will file the intent for the Citizens' Initiative for the Nov. 22 ballot.
- Jan. – June of 2022 – volunteers will need to gather about 6000 signatures and aim for at least 1200 per district.

Unfinished Business

A. Updates from Working Groups to improve the library

- Point Arena – no report
- Ukiah - written report
- Fort Bragg is working on final estimates of costs, probably \$3.5 - \$5 million. City Planner very helpful; FOL will probably merge lots and rezone as a Public Facility.
- Laytonville will have Certificate of Occupancy in the next few days; CENIC conduits ready to go and mural is coming along. Space is about 1,000 square feet. Willits will provide staff who will be able to use the library's county car. Days and times to be determined.
- Willits – Nothing to report

B. Updates on generators

- At this time, the Board of Supervisors wants solar panels instead of generators in Willits and Fort Bragg.
- No report on other generators and no time line for solar panels yet.

C. Updates on Ukiah Book Storage

- Michelle Savoy reported that they had moved numerous loads of books from the library basement.

New Business:

A. By Laws: LAB membership – No report

B. Brown Act Requirement for more information on each agenda topic and ad hoc committees

- Discussed need to include more description on agenda items
- Discussed what constitutes an ad hoc committee: Temporary, serves a limited purpose, and must be comprised of less than the majority of members.

C. Review and approval of Draft 2020-21 Library Annual Report

D. LAB member term January 2022 expiration: Shawn Haven, District 3

- S. Haven has been in contact with Supervisor Haschak who is aware that she is not able to commit to another term.

Announcements and comments

Next Meeting LAB Scheduled for January 19, 2022 via Zoom and featuring Willits Library.

Meeting adjourned at 2:33 p.m.

Director's Report for Library Advisory Board meeting January 19, 2022

- UK Branch Manager Melissa Carr and Museum Archivist Benjamin MacBean worked together to take some duplicate historical books from Ukiah's basement to the Museum Library for safekeeping and better access for researchers.
- Hope to purchase locking upright bookcases to put against walls in meeting room of Ukiah branch for storage of the remainder of the historical books from the basement in an effort to make the basement less flammable and safer and to keep the books in serviceable condition longer.
- Supervisor Dan Gjerde is eager to get Willits and Fort Bragg involved in roofing replacements and solar panel installations with formerly approved for Library PG&E funds (\$580K) but had a meeting with GSA regarding the need to move slowly. We have to account for the spending of those funds at February mid-year budget review. A member of the CEO Budget group advised: "At a prior meeting, the Board chose to reduce the amount to \$500,000. Then, on August 17, the \$500,000 was placed in Carbon Reduction. At this time, the \$2 million (in Carbon Reduction) has not been designated for any projects. The Board would need to be approached to move forward with any project." So the money is no longer reserved for the Library and we need to move quickly in order to spend it on the Willits branch roof and solar panels before other departments do so.
- Had a very productive meeting with the Auditor's office November 18th during which staff presented a multiple year spreadsheet that showed inappropriate A-87 charges and the credit the Library will receive against future charges.
 - Auditor's Office credited Library from 2016 Resolution:
 - \$31,626 for Equipment Use
 - From the 2021 Resolution:
 - \$13,856 for Building Use
 - \$23,200 for Equipment Use
 - And from this fiscal year's charges:
 - \$9,644 in Building Use
 - \$4,630 in Equipment Use
 - This year's total A-87 charges are \$318,081
 - Total credits through this process added up to \$82,956.
 - Instructions for Auditors have been created to confirm which items should not have A-87 charges in future years and they are working with Library Admin. Staff to make sure there is no double billing.
- Getting quotes and will most likely enable RFID technology at Laytonville branch, moving to other branches gradually.

- Board of Supervisors gave permission for the Library to eliminate overdue fines, for which the community is already expressing thanks on social media. We will continue to charge for lost and/ or damaged items.
- Laytonville furnishings have been very difficult to find because the electricity is not hidden within the walls, but running along the outside in conduit that make attaching shelving to the walls difficult. Working on a work-around.
- Had a phone conversation with a consultant for NorthNet Dec. 20th who is trying to determine a more fair way of charging member systems for membership/ delivery, etc. hopefully taking into account land mass of counties and difficulty of traveling roads between branches for delivery.
- Staff had a lovely holiday party via zoom with a White Elephant gift exchange and prizes for most festive and best at trivia.
- Closed branches December 24th-January 3rd.
- \$4,500 approved by BOS for reinstatement of zip program
- FCC funding of \$30,882 approved by BOS
- We have the recommendations of 4 Community Change Makers highlighted on our website. If you know of any males in the community who are doing good things, please let us know and we will ask if he is interested in being a Library Change Maker.
- Friends of the Coast Community Library held a Hello and Goodbye reception for Julia Larke and Mellisa Hannum at the branch on January 5th that was very well attended. Julia retired after 20 years of service and Mellisa most recently worked for Nevada County.
- Minimum wage was increased to \$15.00/ hour. Library Assistants are at the bottom of the pay scale in the county so that increases the cost to the Library budget \$25,000 this year and \$50,000 next year.

Ukiah Branch Library will be hosting the Amble & Ramble: A Walking Any-Book Book Club for Adults on Wednesday, Nov. 10 at Todd Grove Park at 1 p.m. Adults 21 and over are invited to pop into any group at your leisure. We welcome discussion and sharing about any book you are currently reading. No need to plan or pick up a designated book for this one — just show up when you can.

Please note that due to COVID, all attendees will be asked to wear a mask if social distancing is not possible outdoors. Come chat with other adults about any book you are reading while getting in some steps! Contact 463-4490 or carrm@mendocinocounty.org to sign up.

CITATION (AGLC STYLE)

'Mark your calendar Ukiah Library to host Amble and Ramble Book Club', *Ukiah Daily Journal* (online), 3 Nov 2021 3 <<https://infoweb.newsbank.com/apps/news/document-view?p=NewsBank&docref=news/18609673854C56A8>>

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First Friday Art Walk will be held on Friday, Nov. 5 from 5 to 8 p.m. in downtown Ukiah. Join artists and their hosts for an evening of art and music as you stroll from one venue to the next, each showcasing local art and artistry. For more information, call (707) 391-3664.

The following venues are participating in this month's Art Walk:

Ukiah Branch Library is located at 105 N. Main St. Join the **Ukiah Branch Library** to view an ongoing show, "Local Quilt Artists," an exhibit by local quilting groups Mendocino Art Quilters and the Rag Tag Quilters. The pieces they share with the public are a mix of first rate art and traditionally themed quilts. Something for everyone to view, ponder, and wonder at. The Mendocino Art Quilters and the Rag Tag Quilters hope that the public will recognize the important place that textile art holds in our history and culture, while enjoying the vibrant colors and mix of art from our local artists. This exhibit will be on display through November and December Art Walk **Ukiah** on Nov. 5 and Dec. 3. November's Art Walk **Ukiah** will host live music by Elizabeth MacDougall, a book sale, and Take&Make Quilted Leaf Coaster to-go kits. The kits will be first come, first served and for ages 8-plus. This exhibit is free to the public, for all ages and sponsored by the Friends of the **Ukiah Valley Library** and **Mendocino County Library**. For more information, contact the **Ukiah Branch Library** at 707-463-4490, or email wetzeln@mendocinocounty.org

With fall colors in abundance and wet ground and creeks running, we are truly fortunate to live in such a beautiful place. Willits has a new firehouse, Laytonville is getting a new ambulance and library, and several projects are brewing in Covelo. Covid numbers are down, students are back in school, and cool skies are filled with rain clouds. We have much to be thankful for in Mendocino County.

Our prayers for rain were answered. Fire season came to a quick end but the drought is still with us. Before the atmospheric

river hit, a reporter from the Washington Post interviewed me about the hauling of water from Ukiah to Fort Bragg and drought conditions in inland Mendocino County. The day after the rain event, he called and asked if the drought was over. I told him that the long-term drought resiliency work is just beginning. We need to be much better prepared next time, that we aren't going to be hauling water to the coast again, and that we need a better understanding of the water we have and have greater storage capacity.

Redistricting is going forward quickly. With the census numbers showing that the 3rd District has to lose some residents and the 4th District (Fort Bragg, Caspar, Westport, Branscomb, Leggett) has to gain some, there has been real concern throughout the 3rd District about how it will affect us. Besides the numbers, we need to consider the Communities of Interest. Laytonville Water District organized a community town hall (thank you Jim Shields). Commissioners and staff from the Redistricting Committee attended. They heard the concerns and drafted new maps reflecting the desire of the larger Laytonville community to stay as much as possible in the 3rd District. That is what representative democracy looks like and I hope the final outcome reflects those voiced concerns.

The American Legion Posts around the district will be recognizing Veteran's Day on the 11th. Post 174 will raise the flag at the County Museum at 9 a.m. Your continued service is greatly appreciated.

You can always contact me at haschakj@mendocinocounty.org or 707-972-4214.

John

John Haschak represents the 3rd District on the Mendocino County Board of Supervisors.

CITATION (AGLC STYLE)

'Mendocino County 3rd District supervisor updates residents', *Ukiah Daily Journal* (online), 9 Nov 2021 10
<<https://infoweb.newsbank.com/apps/news/document-view?p=NewsBank&docref=news/186296E5EF3A8BB0>>

Ina Gordon - Ukiah Daily Journal (CA) - December 17, 2021

December 17, 2021 | Ukiah Daily Journal (CA)

Ina Gordon was born in NYC on December 30, 1942 and died peacefully in her home on November 30, 2021. She had suffered progressive dementia and was cared for by her husband of four decades, Edward Dick, and by her dear friends Annie Gould and Tania Widdler.

Ina was educated in public schools in Newark, New Jersey, and then Goddard College in Vermont, and received a Masters of Library Science from the University of Wisconsin, Madison. Ina worked as a librarian in NYC and moved to Berkeley CA in 1977 to get away from abusive family in NY. In Berkeley, Ina met her husband and they combined their families there.

Ina and her family moved to Mendocino County in 1990 where she worked with

Buddy Eller at the Ford Street Project, and then as ^{*}Children's Librarian in Ukiah and Willets, teaching children that they had the right to be loved, and how to do the "hokey pokey".

Ina joined the Ukiah United Methodist Church where she found the love of God in

the love of its parishioners. She danced in Church, at the Senior Center, at the Summer Concerts in the Park and everywhere she had the chance. She learned to sing from Marilyn Simpson. Ina continued to share her love for all, especially including the unhoused, through the time of her dementia.

There will be a celebration of her life and a memorial service at her home at 15870 Tomki Rd., Redwood Valley on her seventy ninth birthday, December 30 officiated by Pastor Michelle Robbins. All are welcome. A meal will be shared at noon, with a program at 2:00 pm outside if weather permits.

In lieu of flowers, give a five-dollar bill to the next unhoused person you see.

CITATION (AGLC STYLE)

'Ina Gordon', *Ukiah Daily Journal* (online), 17 Dec 2021 <<https://infoweb.newsbank.com/apps/news/document-view?p=NewsBank&docref=news/186F276904C91518>>

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Susan Jane Sparrow - Ukiah Daily Journal (CA) - November 21, 2021
November 21, 2021 | Ukiah Daily Journal (CA)

Susan Jane Sparrow

Susan Jane Sparrow, age 79, passed away peacefully, from Alzheimer's, October 23, 2021, at her home in Blue Lakes, California, with daughter Michelle and husband Hal at her side. She was born March 30, 1942, in Berkley, California, relocating to Strawberry, California, high in the Sierras, where her family owned and ran Sparrow's Resort.

Susan was a constant learner, graduating with honors from Carmel High School (1959), later receiving a B.S. in Child Development, with post-graduate studies in Educational Psychology, as well as Reading and Language Arts, from Cal State Sonoma and Cal State Hayward. She had Special Education Certification from UC Berkeley.

She was married to her dear friend and partner, author Hal Zina Bennett, in 1985, living in Palo Alto before moving to Ukiah, then to Blue Lakes. Susan is survived by her three children: Duncan Wallace (Elizabeth) of Portland; Jason Wallace (Mari) of Salarpsbacken, Sweden; Jacqueline "Michelle" Muller (David) of Portland and Stepson Nathanael Bennett of Oakland.

Susan, aka "Grandma Birdie," a wonderful grandmother, is survived by her beloved grandchildren, Brandon Muller, Madison Muller, Margaret Wallace, Alexander Wallace, Elsie Wallace, Gabe Bennett, and Jude Bennett.

Susan enjoyed a long career as a teacher in special education and the primary grades. She was an accomplished writer, gardener, seamstress, and knitter, always sharing her beautiful creations with those around her. If you were a recipient of one of her hand-knit sweaters, pajama sets, homegrown and homemade jams, or one of her beautiful poems, you know the care and love she put into everything she created.

Susan was an intrepid volunteer, with a knack for organizing community projects and moving them from idea to actuality. Active in the Berkeley, El Cerrito, and Palo Alto Coops in the 70s and 80s, she served as president of the Ukiah Natural Foods Coop years later. She and her husband Hal were active in the founding years of Crestmont School, a parent co-op in El Cerrito, still going strong today. In Palo Alto she was active in the Kiwanis Club, and in Ukiah helped to launch Writers Read, Ukiah Haiku, and the Ukiah Poet Laureate. She served as president of the Saturday Afternoon Club in Ukiah and volunteered many hours at the Mendocino County Library and the Grace Hudson Museum.

Susan is predeceased by parents Myron "Michael" and Jacqueline Sparrow, and brother Michael Sparrow.

A celebration of life will take place on December 11, 2021, at Grace Hudson Museum, 431 South Main Street, Ukiah, CA at 1:00PM. In lieu of flowers, the family request memorial donations be made to the Grace Hudson Endowment Foundation <https://grace-hudson-museum-sun->

LIBRARY BUDGET FY 2021/2022

OBJECT	ACCOUNT DESCRIPTION	BUDGET	Revised Budget	YTD as of 1.11.22	Available Budget	YTD % used	Notes
821500	SALES & USE TAX	-2,311,200	-2,311,200	-932,646	-1,378,554	40%	Measure A funds
824100	INTEREST	-30,000	-30,000	-2,879	-27,121	10%	
826370	LIBRARY SERVICES	-10,000	-10,000	-1,796	-8,204	18%	Fine revenue and Bookmobile stops in Sonoma
827600	OTHER SALES	-4,000	-4,000	-1,766	-2,234	44%	Photocopy/earbud fees
827707	DONATION	-1,000	-1,000	-800	-200	80%	Donations to MCL
827801	GRANT REVENUE	-5,000	-5,000	-4,903	-97	98%	FINRA GRANT
827802	OPERATING TRANSFER IN	-1,407,423	-1,407,423	-1,407,423	0	100%	Property Tax from Assembly Bill 3027 in 1992
Total Revenue		-3,768,623	-3,768,623	-2,352,213	-1,416,410	62%	
861011	REGULAR EMPLOYEES	1,623,859	1,623,859	772,405	851,454	48%	
861012	EXTRA HELP	35,000	35,000	23,201	11,799	66%	
861013	OVERTIME REG EMP	25,000	25,000	2,366	22,634	9%	
861021	CO CONT TO RETIREMENT	538,879	538,879	251,676	287,203	47%	
861022	CO CONT TO OASDI	90,408	90,408	42,964	47,444	48%	
861023	CO CONT TO OASDI-MEDIC	22,391	22,391	11,119	11,272	50%	
861024	CO CONT TO RET INCREMEN	75,986	75,986	36,198	39,788	48%	
861030	CO CONT TO EMPLOYEE INS	245,653	245,653	100,560	145,093	41%	
861031	CO CONT UNEMPLOYMENT	5,495	5,495	5,495	0	100%	
861035	CO CONT WORKERS COMPE	63,767	63,767	63,767	0	100%	
Total Salaries & Benefits		2,726,438	2,726,438	1,309,751	1,416,687	48%	
862060	COMMUNICATIONS	274,187	226,658	8,887	217,771	4%	Phone and data lines
862062	COUNTY-WIDE MICROWAV	6,770	6,770	0	6,770	0%	Billed by County
862090	HOUSEHOLD EXPENSE	126,000	126,000	34,522	91,478	27%	Janitorial & garbage - all branches
862101	INSURANCE-GENERAL	41,675	41,675	41,675	0	100%	
862120	MAINTENANCE-EQUIPMENT	10,000	10,000	1,545	8,455	15%	Equipment maintenance (incl. Bookmobile)
862130	MAINT-STRC IMPR & GRN	25,000	25,000	20,176	4,824	81%	Building & grounds maintenance
862150	MEMBERSHIPS	8,500	8,500	500	8,000	6%	CLA, ALA, ARSL
862170	OFFICE EXPENSE	43,000	43,000	13,759	29,241	32%	Office supplies including paper and toner
862185	MEDICAL & DENTAL SVCS	2,000	2,000	150	1,850	8%	Pre-employment physicals, screenings
862187	EDUCATION & TRAINING	2,000	2,000	669	1,331	33%	Staff education
862189	PROF & SPEC SVCS-OTHR	226,000	226,000	60,701	165,299	27%	Sonoma, Delivery, IS support, Security guard, NeoGov

862190	PUBL & LEGAL NOTICES	1,000	1,000	30	970	3%	Classified ads for job postings
862194	A-87 COSTS	519,993	519,993	249,399	270,594	48%	
862210	RNTS & LEASES BLD GRD	42,000	42,000	41,701	299	99%	Round Valley, Laytonville MOU
862230	INFO TECH EQUIP	102,971	102,971	17,348	85,623	17%	Computer replacements & software
862239	SPEC DEPT EXP	200,000	200,000	108,251	91,749	54%	Library collection materials and databases
862250	TRNSPRTATION & TRAVEL	20,000	20,000	4,026	15,974	20%	Bookmobile gas and maintenance, mileage
862253	TRAVEL & TRSP OUT OF CO	2,000	2,000	0	2,000	0%	Hotel, airfare, per diem conferences/trainings
862260	UTILITIES	75,600	75,600	28,658	46,942	38%	Water, sewer, electricity, gas, etc.
Total Services & Supplies		1,728,696	1,681,167	631,997	1,049,170	38%	
864370	EQUIPMENT	0	47,529	47,529	0	100%	
865802	OPERATING TRANSFER OUT	55,000	55,000	0	55,000	0%	
	Revenue Total	-3,768,623	-3,768,623	-2,352,213	-1,416,410	62%	
	Expense Total	4,510,134	4,510,134	1,989,276	2,520,858	44%	
	Budgeted Use of Reserves	741,511	741,511				
	Reserves at FY start	2,132,804					

Endowment Funds	Balance
2710-760844 Fort Bragg Principal	12,875
2710-760845 Fort Bragg Interest	2,789
2710-760846 Ukiah Principal	114,513
2710-760847 Ukiah Interest	71,550
2710-760856 Bookmobile Principal	4,290
2710-760857 Bookmobile Interest	3,718
2710-760858 Willits Principal	6,234
2710-760859 Willits Interest	2,688
2710-760870 Library/Hallam Principal	20,382
2710-760871 Library/Hallam Interest	1,431
Total	240,472

Position Allocation Table

1/12/2022

Location	Pos No.	Job Class	Allocated Classification	Filled FTE	Funded FTE	Filled At	Filled/Status
6110	LIBRARY						
ADMIN	3903	0143	DEPT ANALYST II	0.95	0.95	0063	ADMINISTRATIVE ASSISTANT
ADMIN	3940	8007	LIBRARIAN II	1.00	1.00	0184	LIBRARIAN II
ADMIN	3962	0135	ADMIN SVCS MGR II	0.90	0.90	0135	ADMINISTRATIVE SERVICES MGR II
ADMIN	4146	8013	SR LIBRARY TECH	1.00	1.00	8013	SR LIBRARY TECH
ADMIN	4271	8017	DIR CULTURAL SRVCS	0.80	0.80	8017	DIRECTOR CULTURAL SERVICES
BOOKMOBILE	0851	8005	BOOKMOBILE DRIVER	1.00	1.00	8005	BOOKMOBILE DRIVER
BOOKMOBILE	3480	8012	LIBRARY ASSOCIATE	1.00	1.00	8012	LIBRARY ASSOCIATE
COAST	3917	8001	LIBRARY ASSISTANT	0.50	0.50	8001	LIBRARY ASSISTANT
COAST	4089	8010	BRANCH LIBRARIAN	1.00	1.00	8010	BRANCH LIBRARIAN -NON MLS
FORT BRAGG	3479	8010	BRANCH LIBRARIAN	1.00	1.00	8010	BRANCH LIBRARIAN
FORT BRAGG	3910	8007	LIBRARIAN II	1.00	1.00	8007	LIBRARIAN II
FORT BRAGG	3913	8001	LIBRARY ASSISTANT	1.00	1.00	8001	LIBRARY ASSISTANT
FORT BRAGG	3919	8001	LIBRARY ASSISTANT	0.50	0.50	8001	LIBRARY ASSISTANT
FORT BRAGG	4130	8003	LIBRARY TECH	1.00	1.00	8003	LIBRARY TECHNICIAN
FORT BRAGG	4145	8013	SR LIBRARY TECH	1.00	1.00	8013	SR LIBRARY TECH
ROUND VALLEY	3617	8003	LIBRARY TECH	0.50	0.50	8003	LIBRARY TECHNICIAN
ROUND VALLEY	3916	8001	LIBRARY ASSISTANT	0.30	0.30	8015	LIBRARY ASSISTANT - 24 HRS
ROUND VALLEY	3920	8001	LIBRARY ASSISTANT	0.50	0.50	8001	LIBRARY ASSISTANT
ROUND VALLEY	4090	8010	BRANCH LIBRARIAN	1.00	1.00	8010	BRANCH LIBRARIAN
UKIAH	0852	8007	LIBRARIAN II	1.00	1.00	8006	LIBRARIAN I
UKIAH	1945	8007	LIBRARIAN II	0.00	1.00		##Recruiting##
UKIAH	3478	8010	BRANCH LIBRARIAN	1.00	1.00	8010	BRANCH LIBRARIAN
UKIAH	3483	8013	SR LIBRARY TECH	1.00	1.00	8013	SR LIBRARY TECH
UKIAH	3911	8001	LIBRARY ASSISTANT	1.00	1.00	8001	LIBRARY ASSISTANT
UKIAH	3915	8001	LIBRARY ASSISTANT	1.00	1.00	8001	LIBRARY ASSISTANT
UKIAH	3919	8001	LIBRARY ASSISTANT	0.50	0.50	8001	LIBRARY ASSISTANT
UKIAH	3926	8003	LIBRARY TECH	1.00	1.00	8003	LIBRARY TECHNICIAN
UKIAH	4129	8003	LIBRARY TECH	1.00	1.00	8003	LIBRARY TECHNICIAN

Position Allocation Table

Location	Pos No.	Job Class	Allocated Classification	Filled FTE	Funded FTE	Filled At	Filled/Status
VACANT	2629	8003	LIBRARY TECH	0.00	0.00		##Unfunded##
VACANT	3488	8003	LIBRARY TECH	0.00	0.00		##Unfunded##
VACANT	4094	0184	DEPT APPLIC SPEC	0.00	0.00		##Unfunded##
VACANT	4131	8003	LIBRARY TECH	0.00	0.00		##Unfunded##
WILLITS	1669	8003	LIBRARY TECH	1.00	1.00	8003	LIBRARY TECHNICIAN
WILLITS	3902	8010	BRANCH LIBRARIAN	1.00	1.00	8010	BRANCH LIBRARIAN
WILLITS	3912	8001	LIBRARY ASSISTANT	1.00	1.00	8001	LIBRARY ASSISTANT
WILLITS	3914	8001	LIBRARY ASSISTANT	1.00	1.00	8001	LIBRARY ASSISTANT
WILLITS	3918	8001	LIBRARY ASSISTANT	1.00	1.00	8001	LIBRARY ASSISTANT
WILLITS	3955	8007	LIBRARIAN II	1.00	1.00	8006	LIBRARIAN I
			BU FTE Total	29.45	30.45		
Job Classifications			Filled FTE				
ADMINISTRATIVE ASSISTANT			0.95	EXTRA-HELP temporary part-time			
ADMINISTRATIVE SVCS MGR II			0.90	ADMIN	1.00		
BOOKMOBILE DRIVER			1.00	BOOKMOBILE	0.00		
BRANCH LIBRARIAN			4.00	COAST	0.00		
BRANCH LIBRARIAN - NON-MLS			1.00	FORT BRAGG	2.00		
DEPT ANALYST II			0.00	ROUND VALLEY	1.00		
DEPT APPLIC SPEC			0.00	UKIAH	1.00		
DIR CULTURAL SRVCS			0.80	WILLITS	1.00		
LIBRARIAN I			2.00				
LIBRARIAN II			2.00				
LIBRARY ASSISTANT			8.30				
LIBRARY ASSOCIATE			1.00				
LIBRARY TECH			4.50				
SR LIBRARY TECH			3.00				
Total			29.45				